



# BROMSGROVE SCHOOL WINTERFOLD

PREP • PRE-PREP • NURSERY



Applicant information for the post of  
Girls Games and General  
Key Stage 2/3  
Teacher



## Girls Games and General Key Stage 2/3 Teacher one year temporary, part time

We are looking for an inspirational individual to ensure a high quality learning experience that provides pupils with the opportunity to achieve their potential. The successful applicant will undertake an appropriate teaching commitment and associated duties in accordance with school policy

Reporting to:	Headmistress and Head of Girls Games
Responsible for:	Pupils and school resources
Liaising with:	Head of boys games, teaching and support staff and parents
DBS check:	Enhanced level
Working time:	Part time, temporary
Salary:	Qualified Teacher Main Scale (according to salary assessment)

### Purpose

- To teach girls' games in a thriving and successful department
- To ensure a high quality learning experience that provides pupils with the opportunity to achieve their potential
- To undertake an appropriate teaching commitment and associated duties in accordance with school policy

### Main Tasks

- To inspire all of the girls in their games education: To be able to lead Games lessons and practices so as to extend the most talented, to support the less able and to promote the ethos of enjoyment and excellence, always striving to be the best that they can be on the Games field
- A modern and forward thinking attitude to the teaching of this subject and its development in the curriculum.
- Deliver PE and Games to a variety of classes from Reception to Year 8 with a high regard for Health and Safety
- To assist with the organisation of all of the Pre-Prep and Prep School Sporting Festivals and Sports Days.
- To work closely with the Head of Girls' Games
- To ensure that on home match days that all spectators are hosted correctly in terms of where fixtures are being played and where refreshments are after the fixture. To ensure that away teams are greeted on arrival and escorted away at departure of the fixture and that during the fixture our children, conduct themselves with respect and sportsmanship at all times.
- Contribute to the school vision and plan for its future needs and development.
- Ensure excellent practice in teaching and learning throughout the school, monitoring and evaluating achievements.
- Ensure that planning covers all areas of learning and that there is continuity and progression
- Create an enjoyable and productive teaching environment
- Be an active and supporting member of the school community
- Keep abreast of current coaching and teaching ideas
- An understanding of the need to involve all pupils across the age and ability range in representative sports.
- An understanding of the significant contribution that Games makes to the reputation and marketing of Bromsgrove.
- An ability to teach academic subjects

### Teaching and Learning

- Plan and prepare lessons
- Teach pupils according to their educational needs, including the setting and marking of work carried out by the pupils
- Communicate effectively and professionally with parents on pupil progress and welfare, after consultation with appropriate staff
- To liaise with SMT in the identification of any perceived pupil difficulties and possible resolutions
- Share in the management of the behaviour of pupils
- Maintain appropriate records for iSAMS
- Take part in marketing activities such as Open Days
- Mark, grade and give written/verbal feedback as required
- Provide end of term written reports

### Personal and Professional Development and Conduct

- Lead by example and promote and enable team work in pursuit of excellence
- Take part in the school's staff development programme by participating in arrangements for further training and professional development
- Understand the importance of inclusion, equality and diversity both when working with pupils, parents and colleagues
- Follow the school's agreed policies for communications in the school
- Co-operate with other staff to ensure resources are shared and used effectively
- Be courteous to colleagues and provide a welcoming environment to visitors
- Take a proactive approach to health and safety in order to minimise and mitigate potential hazards and risks

## General Responsibilities

- Maintain confidentiality and observe data protection and associated guidelines where appropriate
- Undertake such duties and responsibilities as may be agreed with the Headmistress
- Actively promote the school's policies, procedures and codes of practice

This job description is current at the date shown. The School will endeavour to make any necessary reasonable adjustments to the job and the working environment for disabled job applicants, or for any employee who develops a disabling condition

## Person Specification

### Education, Qualifications and Knowledge

**Essential:** Qualified Teacher Status  
A single or combined honours degree  
Good understanding of the Key Stage 2/3 National Curriculum

### Relevant Teaching Experience

**Essential:** The post may be suitable for an NQT  
Proven record of raising standards of attainment and achievement  
Experience of making accurate and productive use of assessment  
Competent using IT to support teaching and wider professional activities

**Desirable** Experience working in KS2/3 across a variety of subjects

### Key Skills, including interpersonal skills

**Essential** Ability to work independently and as part of a team  
Good interpersonal skills: ability to work constructively with colleagues, pupils and parents  
A commitment to the School ethos  
Resilience and ability to work under pressure  
Good classroom management skills  
Ability to motivate pupils of all abilities

### Work Circumstances

**Essential** Work flexibly as the workload demands

## How to Apply

Informal discussions are available with the Headmistress of Winterfold School.

Please complete the online Application Form. **The closing date for all applications is 3 May 2024**

*The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening including checks with past employers and the DBS.*

